



FreshTrak

CSFP: Letter Assignment

CSFP Letters

In Ohio, there are FIVE letters to choose from. Each of these letters contains all complaint information including the required information from USDA and ODJFS.

<input type="radio"/>	18	Edit	Ohio CFSP Approval Letter	Ohio CFSP Approval Letter	77 view	366	01-01-2019	12-31-2022	01-16-2020	Active
<input type="radio"/>	19	Edit	Ohio CFSP Approval/Waitlist Letter	Ohio CFSP Approval/Waitlist Letter	77 view	14	01-01-2020	12-13-2022	01-16-2020	Active
<input type="radio"/>	20	Edit	Ohio CFSP Denial/Age Letter	Ohio CFSP Denial/Age Letter	77 view	6	01-01-2020	12-13-2022	01-16-2020	Active
<input type="radio"/>	21	Edit	Ohio CFSP Denial/Residency Letter	Ohio CFSP Denial/Residency Letter	77 view	4	01-01-2020	12-13-2022	01-16-2020	Active
<input type="radio"/>	22	Edit	Ohio CFSP Denial/Income Letter	Ohio CFSP Denial/Income Letter	77 view	30	01-01-2020	12-13-2022	01-16-2020	Active

CSFP Letters

Approval Letters

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Mid-Ohio Foodbank - Kroger Community Pantry
3960 BROOKHAM DR
GROVE CITY, OH 43123

JAMES T RYAN
3960 BROOKHAM DR APT 101
GROVE CITY, OH 43123

Dear James T Ryan,

You have been approved to receive food boxes from the CSFP program. Your approval will last until 10/31/2021. In order to be served after that date, you will need to reapply for the CSFP program. You may reapply up to 60 days in advance of 10/31/2021.

You may receive your boxes at the following address:

Mid-Ohio Foodbank - Kroger Community Pantry
3960 BROOKHAM DR GROVE CITY, OH 43123

Contact person: Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

Boxes may be picked up on the following schedule: October 23rd / 30th November 6, 13, or 20 from 8:30-12

Best Regards,

Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

APPLICANT AGREEMENT

1. I certify that the information I have provided for eligibility determination is correct to the best of my knowledge.
2. This application is being completed in connection with the receipt of Federal assistance.
3. Program officials may verify information on this form.
4. I understand that deliberate misrepresentation may subject me to civil or criminal prosecution under State and Federal law.
5. I may appeal any decision by the local agency regarding my eligibility for the CSFP. A request for a fair hearing can be submitted to the local agency.
6. The local agency will make health service and nutrition education materials available to participants in these services.
7. I understand that participating in more than one CSFP program at the same time may result in being removed from the program.
8. I understand that I may be dropped from the program if I fail to pick up my boxes for 3 consecutive months in a row with no communication.
9. I understand that the foods provided by CSFP are intended for the personal use of the recipient.

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Mid-Ohio Foodbank - Kroger Community Pantry
3960 BROOKHAM DR
GROVE CITY, OH 43123

JAMES T RYAN
3960 BROOKHAM DR APT 101
GROVE CITY, OH 43123

Dear James T Ryan,

You have been approved to participate in the CSFP program; however, based on the allocation of boxes that we receive, we do not have an available box at this time. We have placed you on our Wait List as of 10/11/2020 and we will notify you as soon as we are able to begin serving you on a monthly basis via our Serving List.

Your approval will last until 10/31/2021. In order to be served after that date, you will need to reapply for the CSFP program. You may reapply up to 60 days in advance of 10/31/2021.

During any given month, it is possible that other program participants might not be able to pick up their boxes, in that event we will begin contacting approved participants from the Wait List.

If you have questions about your status on the Wait List, you may contact the Application Coordinator using the information below. We also request that you update us in the event that you have a new phone number or email address. This will make it possible for us to contact you when a box might be available or when you are being moved onto the Serving List.

Contact person: Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

Best Regards,

Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

APPLICANT AGREEMENT

1. I certify that the information I have provided for eligibility determination is correct to the best of my knowledge.
2. This application is being completed in connection with the receipt of Federal assistance.
3. Program officials may verify information on this form.
4. I understand that deliberate misrepresentation may subject me to civil or criminal prosecution under State and Federal law.
5. I may appeal any decision by the local agency regarding my eligibility for the CSFP. A request for a fair hearing can be submitted to the local agency.

Ohio CSFP Approval Letter: This is the standard letter to give to individuals who are approved and will be served. Will include pick up information for the assigned location.

Ohio CSFP Approval Letter/Waitlist: This is the standard letter to give to individuals who are approved, but are currently on the waitlist.

CSFP Letters

Ohio CSFP Denial/Age: This is the letter given to those individuals who are not yet 60.

Ohio CSFP Denial/Residency: This is the letter given to those individuals who do not meet your residency requirements.

Ohio CSFP Denial/Income: This is letter given to individuals who have declared they are over income for the program.

Denial Letters

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Mid-Ohio Foodbank - Kroger Community Pantry
3960 BROOKHAM DR
GROVE CITY, OH 43123

JAMES T RYAN
3960 BROOKHAM DR APT 101
GROVE CITY, OH 43123

Dear James T Ryan,

We are sorry to inform you that you have NOT been approved to participate in the CSFP program because you do not meet one of the required eligibility criteria.
Program participants are required to be at least 60 years of age.

If you have questions about your status you may contact the Application Coordinator using the information below. We encourage you to re-apply for the CSFP program when you reach the age of 60.

Contact person: Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

Best Regards,

Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

REQUESTING A FAIR HEARING
If I am dissatisfied with any decisions made regarding the eligibility or receipt of benefits, the following procedure may be followed:

1. I may talk with the CSFP workers at this distribution site, contact the local CSFP program director, or the CSFP State Program Director at the Ohio Department of Job & Family Services to have my case reviewed.
2. If I am not satisfied with the explanation of the workers or the local program director, I may request a fair hearing by mail, verbally, or present a written request in person to the local program director. My request should be made within 60 calendar days from the date the local agency mailed or gave me notice of denial or termination of benefits.
3. I will be contacted by the State Program Director or his/her designated representative within a week after my request is received. At this time, a date will be set for the hearing. I will be notified at least 10 calendar days before the hearing. The hearing will be held within 21 calendar days of receipt of the request for a fair hearing.
4. I may present my position personally or select a representative to do so. If my representative or I cannot appear at the scheduled time and place, I may request the hearing officer to change it. I will be provided one opportunity to reschedule the hearing date upon written request submitted to the CSFP Office at the Ohio Department of Job & Family Services.
5. If I do not appear for the hearing or if my authorized representative does not appear, the hearing will proceed in my absence.

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GROVE CITY, OH 43123

JAMES T RYAN
3960 BROOKHAM DR APT 101
GROVE CITY, OH 43123

Dear James T Ryan,

We are sorry to inform you that you have NOT been approved to participate in the CSFP program because you do not meet one of the required eligibility criteria.
Program participants are required to have a stated income at or below 130% of the Federal Poverty Level. Your stated income is above that level.

If you have questions about your status you may contact the Application Coordinator using the information below. We encourage you to re-apply for the CSFP program if your income changes.

Contact person: Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192 614-317-9487

Best Regards,

Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

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3960 BROOKHAM DR
GROVE CITY, OH 43123

JAMES T RYAN
3960 BROOKHAM DR APT 101
GROVE CITY, OH 43123

Dear James T Ryan,

We are sorry to inform you that you have NOT been approved to participate in the CSFP program because you do not meet one of the required eligibility criteria.
Program participants are required to live within the area served by this program.

If you have questions about your status you may contact the Application Coordinator using the information below. We encourage you to re-apply for the CSFP program if at some point you move into the area served by Mid-Ohio Foodbank - Kroger Community Pantry

Contact person: Colleen Havens - chavens@midohiofoodbank.org, 740-975-4192

Best Regards,

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CSFP Letters

Key Take Aways

Customers may have more than one letter depending on their application/cycle.

If your letter is giving you an error, it's likely you do not have pick up information, ensure that you've assigned a correct pick up location for the customer.

If you need to update your pick up address, application or pick up contact information or your pick up schedule reach out to your Food bank coordinator.

Questions?